



Application Format for Financial Assistant for Presenting the Work Done as a Research Scholar (Ph.D. [SRF]) at IIT Allahabad

Reference No Issued by PhD Sec. :

Student's Name:
SRF/JRF

Roll No.

S.N.	Item	Particulars/Details
1	Name of the Event	
2	Category of the Event	
3	Date(s) of the event	
4	Web Address of	
5	Theme of the Event	
6	Event Brochure:	<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
7	Program Schedule:	<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
8	Level of the Event:	<input type="checkbox"/> National <input type="checkbox"/> International
9	Event Frequency:	<input type="checkbox"/> Annual <input type="checkbox"/> Bi-Annual <input type="checkbox"/> Not Applicable
10	Event Venue:	<input type="checkbox"/> Fixed / <input type="checkbox"/> Rotating between:
11	Organizing Institute/ Univ. + Venue:	
12	No of Invited Speakers	
13	List of Invited Speakers:	<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
14	Conference Chair(s)	
15	Edition of the Event (1st/2nd/Others)	
16	Sponsoring Professional Body:	<input type="checkbox"/> ACM <input type="checkbox"/> IEEE <input type="checkbox"/> DBT <input type="checkbox"/> DST <input type="checkbox"/> Others <input type="checkbox"/> Details:
17	Paper/Work Title	
18	All Authors Details	
	Authors Name	Affiliation
	i	
	ii	
	iii	
	iv	
19	Paper Reviewed: <input type="checkbox"/> YES / <input type="checkbox"/> NO	No. of Reviewers <input type="text"/> Reports Attached: <input type="checkbox"/> YES/ <input type="checkbox"/> NO
20	Proceedings to be Published by:	
21	Availability of the Paper:	<input type="checkbox"/> Online -- Web Address: <input type="checkbox"/> Hardcopy <input type="checkbox"/> Not Applicable --- Why:
22	Whether Applying for the first Time: (If No then give the details of the previous application and its status):	

	Financial Assistant:	Amount Required/Claimed	Amount Sanctioned
23	Registration Fee Details (Attach the original Fee Payment)	Rs.	Rs.
24	Travel Charges for the shortest route (Attached Photocopies of the tickets)	Rs.	Rs.
25	Lodging & Boarding Charges (Attached the original payment receipt)	Rs.	Rs.
26	Total Amount Required/Claimed (23+24+25)	Rs.	Rs.

How Attending this workshop will help the research scholar in his work/Ph.D Thesis and why attending this conference is important:

Declaration by the Candidate: I _____ (Roll No.: _____) declare that all the details as given above are true and correct to the best of my knowledge.

Signature of Student:

Specific Recommendations by Supervisor(s) on the basis of Plagiarism, report and review comments received:

Signature of Supervisor

Name of Supervisor

Specific Recommendations by DPGC/Head of Respective Department/Division/School:

Signature of HOD/DPGC

Name of HOD/DPGC

Recommendations of Student Travel Support Committee:

**Dr Rekha Verma
Member Secretary**

**Dr Ratan K. Saha
Member**

**Dr Neetesh Purohit
Chairman & ADean(R&D)**

Approval from Chairman Senate/Director: